

I. Club Answering Machine

A. Normal message - 1:20 Seconds

1. Hello, you have reached the MetroWest Chess Club.
2. Press the STAR button at any time to start leaving your message.
3. If you are calling to leave a Bye
 - Say your name clearly and slowly
 - Say if you are requesting or canceling
 - Tell us the round and Section you talking about
 - Then **repeat** your name and the request a second time.

We don't need reasons or stories. Please make it short and clear.

4. The club's web site with directions and lots of information about the club is at [www dot Metro West Chess dot org](http://www.metrowestchess.org). MetroWestChess is all one word.
5. Any messages left for the Club are checked once a week on Tuesdays so you may not hear back from us right away.
6. If you would like more information about the Club, leave your name and address or phone number, and we will get the requested information to you.
7. The club meets every Tuesday evening at about 6:30 PM at the Kennedy Senior Center in Natick located at 177 East Central Street, which is also called Route 135. The Club is 1/2 a mile from Rt. 27 in Downtown Natick, heading East on Route 135. The Senior Center is located at the back of the district courthouse just past Nicks Restaurant on the right.
8. Please feel free to stop by the club.
9. Please leave your message now.

B. Cancellation due to weather

1. Tonight's Round has been canceled due to inclement weather or a problem at the site.
2. If you are playing in the event and have email, please send an email to Info at [MetroWestChess dot Org](mailto:Info@MetroWestChess.org) to let us know that YOU know the round has been canceled so we can concentrate on reaching the other players in the event.

C. Not Canceled due to weather

1. The club will be open provided at least one TD can make it to the club to open.
2. If you do not feel you can make it safely to the club, please leave a bye request.
3. It is possible that the round will be cancelled if there are not enough people.